



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Meeting and Agenda
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: November 28, 2017

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. Executive Director Report for November 28, 2017. **(no enclosures)**

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Authorization for the Executive Director to execute a contract with King County Metro of up to \$375,000 to purchase One Regional Card for All cards for Port employees as noted in the Port's approved Commute Trip Reduction Program. **(memo enclosed)**
- 4b. Approval for the Executive Director to increase the South Satellite Heating, Ventilation, and Air Conditioning Replacement/Upgrade Project authorization by \$1,425,000 for a total estimated project cost of \$13,925,000 (CIP #C800798). **(memo enclosed)**
- 4c. Authorization for the Executive Director to (1) advertise and execute major public works contracts to construct a new airline baggage service office and enlarge the north employee screening room at Seattle-Tacoma International Airport; (2) procure additional security equipment, and, (3) use Port crews to install infrastructure for the new equipment. This authorization is for \$1,550,000 of a total estimated project cost of \$2,950,000 (CIP #C800880). **(memo enclosed)**
- 4d. Authorization for the Executive Director to: (1) authorize \$1,600,000 of project spending via a Tenant Reimbursement Agreement (TRA), see Attachment 1, between the Port and Ivar's, Inc. for the design and construction of a shared cooking facility and venting system in support of temporary food carts offering hot food in the Central Terminal at Seattle-Tacoma International Airport (Airport); (2) execute a lease and TRA with Ivar's for this purpose under the Airport's AV-2 Policy, and (3) authorize an additional \$400,000 of project spending to support this tenant project. This request seeks a single authorization to approve the TRA and complete design and construction. The total estimated cost for this project is \$2,000,000 (CIP #C800154). **(memo, presentation, draft reimbursement agreement, and draft lease agreement)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. **DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. Second Reading and Final Passage of Resolution No. 3738: A resolution of the Port Commission of the Port of Seattle adopting the final budget of the Port of Seattle for the year 2018; making, determining, and deciding the amount of taxes to be levied upon the current assessment roll; providing payment of bond redemptions and interest, cost of future capital improvements and acquisitions, and for such general purposes allowed by law which the Port deems necessary; and directing the King County Council as to the specific sums to be levied on all of the assessed property of the Port of Seattle District in the Year 2018. ([memo](#), [presentation](#) and [draft resolution](#) enclosed)
- 6b. Second Reading and Final Passage of Resolution No. 3739: A resolution of the Port Commission of the Port of Seattle Establishing Jobs, Pay Grades, Pay Ranges, and Pay Practices for Port Employees not represented by a labor union; Authorizing Legally Required Benefits, Other Benefits for Port Employees not represented by a Labor Union including Retirement, Paid Leave, Healthcare, Life Insurance and Disability Benefits, Benefits for Port of Seattle Retirees, and Benefits for Port of Seattle Commissioners; and Authorizing this Resolution to be Effective on January 1, 2018, and Repealing all Prior Resolutions Dealing with the Same Subject, Including Resolution No. 3727 as amended by Resolution No. 3734. ([memo](#), [draft resolution](#), [redline resolution](#), and [salary ranges](#) enclosed)
- 6c. Second Reading and Final Passage of Resolution No. 3736, a resolution of the Port of Seattle Commission establishing a Priority Hire Policy Directive; and amending the Policy Directive related to practices for construction labor for projects located on Port property adopted by Resolution No. 3725. ([memo](#), [text of resolution as of first reading](#), [redline](#), and [draft resolution](#) enclosed)
- 6d. First Reading of Resolution No. 3741, a resolution of the Port of Seattle Commission executing an Interlocal Agreement with the City of SeaTac. ([memo](#) and [resolution](#) and [draft agreement](#) enclosed)
- 6e. Authorization for the Executive Director to execute a consulting contract for Airport Dining and Retail consulting services for up to five years and a total amount not to exceed \$1,000,000. ([memo](#) enclosed)
- 6f. Authorization for the Executive Director to execute an interlocal agreement with the Washington Department of Transportation to complete a statewide disparity study on FAA funded projects. The Port would put \$90,000 into this effort and also complete additional disparity studies to cover other contracts and enterprises across the agency (ex. Airport Dining and Retail). ([memo](#), [agreement](#), and [presentation](#) enclosed)

7. **STAFF BRIEFINGS**

- 7a. Review of Proposed 2018 Federal Legislative Agenda. ([memo](#), [presentation](#), [2017 Maritime Federal Legislative Agenda](#), and [2017 Aviation Federal Legislative Agenda](#) enclosed)
- 7b. Port of Seattle Women and Minority Business Enterprise Policy Briefing. ([memo](#), [draft resolution](#), and [presentation](#) enclosed)

8. **ADDITIONAL NEW BUSINESS**

9. **ADJOURNMENT**